

MAILING ADDRESS: 120 NINTH AVENUE SOUTHEAST CALGARY, ALBERTA, CANADA T2G OP3
PH # 403.261.8559 FX # 403.261.8581 E-MAIL shows@calgary-convention.com

ADVANCE RATE DEADLINE DATE: _____

NAME OF SHOW: _____ **EVENT ID** _____

EXHIBITOR INFORMATION

Booth #(s): _____ Show Dates: _____

Company Name: _____ Contact Name: _____

Address: _____

City: _____ Province/State _____ Code _____

Phone #: _____ Fax #: _____ E-mail: _____

METHOD OF PAYMENT – CHECK ONE (✓) – GST # R122089576

CHEQUE (made out to the Calgary TELUS Convention Centre in Canadian funds. Cheque only accepted until the Advance Rate Deadline Date

Credit Card - Please fill out the "Credit Card Information & Authorization" section.

CREDIT CARD INFORMATION & AUTHORIZATION

Check one MasterCard Visa Amex

Card Number: _____ Expiry Date: ____/____
(Please print numbers neatly and clearly.)

Cardholder Name (Print name as it appears on the card): _____

Cardholder Signature: _____

IMPORTANT – READ CAREFULLY

- I, the undersigned, am the card holder of the credit card specified above.
- I further verify that the signature above is my signature as indicated on the reverse of the card specified.
- I hereby authorize the Calgary TELUS Convention Centre to charge my credit card for the following:
 - For services pre-ordered or ordered on-site.
 - For any outstanding balance on services ordered.
 - For a cheque that is NSF, the balance owing plus a service charge of \$25.00.

TOTAL OF SERVICES ORDER		CALCULATION OF SERVICES	
Electrical Order Form	\$	THE CALGARY TELUS CONVENTION CENTRE RESERVES THE RIGHT TO ADJUST PRICING ON ORDERS IF CALCULATED INCORRECTLY, RECEIVED AFTER THE DEADLINE DATE FOR THE ADVANCE RATE OR IF ADDITIONAL SERVICES ARE ORDERED ON-SITE.	
Internet Order Form	\$		
Telecommunication & Cable TV Order Form	\$		
Sign/Banner Installation & Dismantling Order Form	\$		
Utilities Order Form	\$		
Other:	\$		
Total Amount Due	\$	_____	INITIAL HERE THAT YOU HAVE READ THE BUILDING REGULATIONS FOR EXHIBITORS

If you require a copy of your credit card receipt, please indicate below how you would like your receipt(s) sent. If you are having your receipt e-mailed, faxed or mailed please ensure the information is printed completely and clearly in the space above.

E-mail Fax Mail

Delivery of services, equipment or products ordered less than 14 days in advance of your event may not be guaranteed by the CTCC.