

EVENTS AT
CALGARY TELUS CONVENTION CENTRE
BY CALGARY MARRIOTT DOWNTOWN



- OUR PHILOSOPHY -

At the Calgary TELUS Convention Centre, our culinary philosophy is simple: craft exceptional dining experiences for every event we host, no matter the size.

Our exclusive catering team at the Calgary Marriott Downtown Hotel, is led by Executive Chef Sean Cutler.

Born and raised in Calgary, Chef believes in showcasing local producers and products is a priority in all dishes served.

Chef Sean's ethos is that every element on the plate has a purpose; contributing deliberately to flavor, balance and texture that go beyond typical large scale menu creation.

"My general philosophy for the Conference Centre is to provide restaurant quality food in a banquet setting. Whether it is 2 or 2,000 we want to deliver an exceptional experience."

Chef Sean and his team utilize their collective creativity to customize menus; ensuring flawless synergy between the event theme, matching our clients' event vision, and exceeding guests' expectations.

Join us at the Calgary TELUS Convention Centre's table, where culinary artistry meets a commitment to quality and authenticity.

Celebrate Calgary's vibrant flavors and create unforgettable moments, one carefully crafted dish after another.



- BEVERAGES -

WINE LIST

Priced per bottle

House Wines

| | |
|------------------------------------|-------------|
| Joya White / Blend / Portugal..... | \$55 |
| Joya Red / Blend / Portugal..... | \$55 |
| Joya Rose / Blend / Portugal..... | \$57 |

Red Wines

| | |
|---|-------------|
| UMA Collecion / Malbec / Argentina..... | \$68 |
| Gnarly Head / Zinfandel / USA..... | \$70 |
| 11th Hour / Cabernet Sauvignon / USA..... | \$72 |
| Meiomi / Pinot Noir / USA..... | \$94 |
| Res Fortes / Merlot / France..... | \$98 |

White Wines

| | |
|---|-------------|
| Campagnola Veneto DOC / Pinot Grigio / Italy..... | \$69 |
| Villa Maria Cellar Select / Chardonnay / NZ..... | \$76 |
| 11th Hour / Sauvignon Blanc / USA..... | \$72 |
| Mulderbosch / Chenin Blanc / South Africa..... | \$79 |

Canadian Selection

| | |
|---|-------------|
| Cedar Cree / Gewurztraminer / Canada..... | \$78 |
| Wayne Gretzky Okanagan / Pinot Gris / Canada..... | \$99 |
| Pelee Island / Pinot Noir / Canada..... | \$81 |
| Wayne Gretzky Signature / Shiraz / Canada..... | \$99 |

Sparkling Wine

| | |
|---|-------------|
| Il Faggetto / Prosecco / Italy..... | \$72 |
| Campagnola Arances / Prosecco Rose / Italy..... | \$78 |

Champagne

| | |
|---|--------------|
| Charles Mignon Premium Reserva / Brut / France..... | \$91 |
| Moet & Chandon / Brut Imperia / France..... | \$108 |

- BEVERAGES -

Priced per drink excluding tax and service charges.
House wine by the glass to be Joya range, Premium Wine by the glass to be 11th Hour.

HOST BAR

| | |
|----------------------|-------------|
| Soft Drinks..... | \$4 |
| Domestic Beer..... | \$10 |
| Imported Beer..... | \$11 |
| House Wine..... | \$10 |
| Premium Wine..... | \$14 |
| Standard Liquor..... | \$10 |
| Premium Liquor..... | \$11 |

CASH BAR

| | |
|----------------------|-------------|
| Soft Drinks..... | \$5 |
| Domestic Beer..... | \$11 |
| Imported Beer..... | \$12 |
| House Wine..... | \$11 |
| Premium Wine..... | \$15 |
| Standard Liquor..... | \$11 |
| Premium Liquor..... | \$12 |

BAR LABOUR CHARGES

A \$500 labour charge, per bar, per 3-hour period, will be applied when bar sales are less than \$500.00 net sales per bar.

Specialty cocktails available on request.

- FOOD AND BEVERAGE POLICIES -

STANDARD FOOD AND BEVERAGE SERVICE

Sit down service is planned for rounds of up to 12 people with 72-inch rounds for Exhibition Hall only, all other spaces include 60-inch rounds of up to 10 people. A selection of white or black square linens at 90 inches are available for rounds tables. All linens sourced from an outside supplier must be delivered to the Calgary TELUS Convention Centre within adequate timing for catering setup, please speak with your Catering Manager for coordination. The Calgary Marriott Downtown and the Calgary TELUS Convention Centre will not be responsible for placing or removing rental items and are not liable for damaged or lost rental items.

PATHWAYS TO SUCCESS (F&B SERVICE)

- 90 days prior to event execution, menu selections may be made. Please inquire with your Catering Manager if you wish to schedule a tasting, additional charges will be incurred
- 30 days prior confirm and send your final menu choices to your Catering Manager. Should the number of attendees decrease by over 15% from the initial agreement past this date, additional charges apply.
- 10 business days prior, the event agenda/program along with allergy and alternative meals are required to your Event & Catering Manager
- 4 business days prior to event – Guarantee numbers are due to Catering Manager. After this date, any additions or increases in numbers may incur an additional charge. *See surcharges for more information.

HOURS OF MEAL SERVICE

Our kitchen and operating departments are prepared and staffed to serve meals to completion that are planned according to the below time frames:

Breakfast: 6:00 am to 9:00 am

Lunch: 11:00 am to 2:00 pm

Dinner: 5:00 pm to 9:00 pm

Receptions: 11:00 am to 9:00 pm

Late Night Service: 9:00pm to 11:00pm

Please note that we do not relocate food and drink from one (1) event space to another within our buildings.

Alberta Health regulations require a maximum service time of two (2) hours for food placed out. This is calculated at the time food is placed out. The Calgary Marriott Downtown Hotel is responsible for observing Alberta Health regulations and ensuring any unused or unserved food is disposed of should this time be exceeded. To ensure the safety of our guests, we will not permit food to be taken home by our guests.

Meal prices are based on 2 hours of continuous service, any extension of this time may be subject to additional labour charges at current hourly rates.

The Calgary TELUS Convention Centre will have the final responsibility for determining the most appropriate locations for food and beverage service.

Event agendas/programs must be submitted to the Calgary TELUS Convention Centre Event Manager for approval ten (10) days prior to the event. If an event program is late thereby changing the start time of food service by more than 30 minutes, additional staffing costs will apply. We will make every effort to accommodate early service based on individual requests communicated to the on-duty Client Services Coordinator at the time of the event.

GUARANTEED ATTENDANCE

For the success of your event, your Catering Manager requires notification of the final guaranteed number of guests four (4) business days prior to your event start date. For weekend events (Saturday/Sunday) the guarantee must be received in writing by noon on the preceding Monday. Once the final guaranteed attendance is received, the guaranteed number may not be decreased. Failing this, the estimated number of guests at the time of booking will be taken as a guarantee for billing. Actual attendance will be billed if it is higher than the original guaranteed number, provided additional meals have been served.

- FOOD AND BEVERAGE POLICIES -

WINE/LIQUOR

In accordance with Alberta Gaming, Liquor and Cannabis Commission (AGLCC), the Calgary Marriott Downtown Hotel will be the sole provider and supplier of liquor service within the Calgary TELUS Convention Centre. Alcohol will only be served in or on locations specifically designated as a Licensed Area in the liquor licenses.

The Calgary Marriott Downtown Hotel as the licensee, is responsible for the administration, service, and consumption of alcoholic beverages in compliance with the Alberta Gaming, Liquor and Cannabis Commission (AGLCC).

- All spirits, wine and beer must be supplied & served by the Calgary Marriott Downtown Hotel
- Alcoholic beverages may not be removed from the premises. The Calgary TELUS Convention Centre will discontinue service to patrons who violate the principles of responsible alcohol consumption and the right to, at its own discretion, remove from the premises disruptive patrons who may pose a threat to guests or property.

No Service to Minors: Identification Required for Persons Appearing Under the age of 40. For each purchase transaction, any customer who appears to be age 40 or under may be required to show valid, government-issued photographic identification, which proves that they are of the legal age for consumption. The law in Alberta prohibits the sale of beverage alcohol to anyone under 18. It is also illegal for anyone to purchase beverage alcohol and give it to any person under the legal age.

No Service to a Visibly Intoxicated Person: The sale or service of alcoholic beverages to anyone who appears visibly intoxicated is strictly prohibited. The Convention Centre Authority maintains the right to remove any individuals showing clear signs of intoxication.

Per Transaction Serving Limit: No more than two (2) alcoholic beverages may be sold or served to any customer per transaction. No 'shots' of liquor only will be served.

Hours of Service and Sales Cut-Off Times: Bar service ends at 2:00 a.m. or earlier, based on event schedule and contracted time of rental, with last call being given by the Calgary TELUS Convention Centre 30 minutes prior to the end of the event. Please note the Calgary TELUS Convention Centre reserves the right to modify this policy at any time before or during the event, without advanced notice. Service may be terminated early at the discretion of the on-site Banquets Captain and Client Services Coordinator.

Bar Charges: A \$500 labour charge, per bar, per 3-hour period, will be applied when bar sales are less than \$500.00 net sales per bar.

SAMPLING/ DISTRIBUTION

The Calgary Marriott Downtown Hotel has exclusive rights to food and beverage services; therefore, food and beverage distribution/ sampling is not permitted without prior written authorization. Exhibitors may only distribute products they manufacture in quantities that are reasonable for the purpose of promoting the product. Sampling details must be provided by the event organizer to the Event Manager three (3) weeks in advance of the event for final approval. Exhibitors must provide their own equipment suitable for serving their products. The Calgary Marriott Downtown Hotel is unable to store any product samples or to provide sampling serving equipment or other items.

Food & Beverage Sponsorships: Please check with your Catering & Event Manager prior to making any commitments to sponsors relating to food and beverage service.

- FOOD AND BEVERAGE POLICIES -

ALLERGIES AND ALTERNATE DIETARY

The Calgary Marriott Downtown takes great care and attention when handling alternative dietary requests, particularly surrounding allergies that can result in serious or life-threatening reactions.

The Calgary Marriott Downtown and the Calgary TELUS Convention Centre is committed to offering a wide range of food options for all our guests. Part of this commitment includes meeting the needs of guests who have special dietary and cultural restrictions. Every effort will be made to accommodate these requests with advance notice, to be received no later than 10 business days before the event Move In date.

With the increasing demand of "gluten sensitive" and "wheat free" requests, we strongly recommend you anticipate this request by building a small percentage of the items into your order.

Please note that we do not operate a separate kitchen to prepare allergen-free items, nor separate dining areas for guests with allergies or intolerances. With this, it is possible for an allergen to be introduced inadvertently during food preparation, handling, or service. A list of allergies and dietary restrictions must be received for all functions (according to the following schedule):

- Preliminary list due twenty-one (21) business days prior to the event
- Final list due ten (10) business days prior to event, along with your final guaranteed attendance

All buffets will display food labels, including the below dietary breakdown:

- Gluten-free
- Dairy-free
- Vegetarian
- Vegan
- Contains nuts

SUSTAINABILITY

The Calgary Marriott Downtown participates with a program that reduces food waste and promotes sustainable practices by donating surplus food from events, meeting, restaurants, and catering services that are redistributed to local community organizations. With an online food recovery platform, Calgary Marriott Downtown can track the quantity of food donated and access customized reports on its social impact. The containers used in the food recovery program are made of 100% recycled aluminum and manufactured in Mississauga, Ontario.

PRICING

- Menu prices may not be guaranteed more than 90 days out
- Please select one entrée to be served during your event. If you would like to offer a choice of entrees to your guests, additional charges will apply.

SURCHARGES FOR NEW ORDERS AND INCREASES

Any increases of numbers over 5% or new items submitted following the final guarantee may be subject to 10% surcharges.

A menu surcharge of \$5.00 per person, per meal will apply for food and beverage events scheduled on a Canadian statutory holiday.

- New Years Day – January 1st
- Family Day – Third Monday in February
- Good Friday – Friday before Easter Sunday
- Easter Monday – Monday after Easter Sunday
- Victoria Day – Monday before May 25th
- Canada Day – July 1st
- Civic Holiday – First Monday in August
- Labour Day – First Monday in September
- Thanksgiving Day – Second Monday in October
- Remembrance Day – November 11th
- Christmas Day – December 25th
- Boxing Day – December 26th